



## Township of East Hawkesbury

### Minutes

### Public Meeting

**Meeting #:** 2020-06  
**Date:** March 30, 2020  
**Time:** 1:30 p.m.  
**Location:** Electronically

**Council Present:** Robert Kirby, Mayor  
Richard Sauvé, Deputy Mayo  
Simon Rozon, Councillor  
Stéphanie Sabourin, Councillor  
Karina Sauvé, Councillor

**Staff Present:** Luc Lalonde, CAO, Clerk, Treasurer  
Hemi Villeneuve, Deputy Clerk  
Jean-Francois Santerre, Road Superintendent

**Prepared by:** Hemi Villeneuve

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1. **Call to Order**

That this Regular meeting be opened at 1:36

2. **Adoption of the Agenda**

add- discussion for employees

**Resolution # 2020-45**

Moved by: Karina Sauvé

Seconded by: Stéphanie Sabourin

Be it resolved that the agenda be accepted, including the modifications made forthwith, as applicable.

**Carried**

3. **Disclosure(s) of Conflict of Interest**

None.

4. **Electronic Participation During Emergency Situations**

4.1 **By-Law 2020-26**

Electronic Participation During Emergency 2020-46

Moved by: Simon Rozon

Seconded by: Karina Sauvé

Be it resolved that By-Law No. 2020-26 is a By-Law to amend By-Law number 2003-42 Procedural By-law be read a first, second and third time and passed in Open Council.

**Carried**

5. **Other business**

5.1 **Extension for taxes**

Council approves and accepts that there will be no billing penalty until May 31, 2020 on the interim invoice if paid late.

Extension for taxes 2020-47

Moved by: Stéphanie Sabourin

Seconded by: Karina Sauvé

Be it resolved that By-Law No. 2020-28 being a by-law to amend By-Law 2020-20 to extend billing penalty until June 30, 2020 on the interim invoice if paid late, be read a first, second and third time and passed in Open Council

**Carried**

5.2 **Discussion employee**

Robert Kirby proposed that the employees in the garage and in the office work only one at a time

Jean-François will make a special schedule for the garage

Luc will ask Karine and Nathalie in the office to come to the office on different days. Also Hemi and Jessy have been working from home and will keep it that way.

Employee schedule during COVID 19 2020-48

Moved by: Richard Sauvé

Seconded by: Simon Rozon

**Be it resolved** that Council approves and accepts that during the pandemic of COVID19

Jean-François Santerre will make a special schedule of one employee per day until further notice for the Road Department.

Luc Lalonde, Hemi Villeneuve and Jesse Hoffman will be working from home.

Also Nathalie Theriault and Karine Desjardins will be replacing each other to work in the office on different days.

**Carried**

**6. Confirming By-Law**

Confirming By-Law 2020-49

Moved by: Karina Sauvé

Seconded by: Simon Rozon

Be it resolved that By-Law No. 2020-27 being a By-law to confirm Council proceedings at its regular meeting of March 30, 2020 be read a first, second and third time and passed in Open Council.

**Carried**

**7. Adjournment**

**Resolution # 2020-50**

Moved by: Stéphanie Sabourin

Seconded by: Richard Sauvé

Be it resolved that the present special meeting be adjourned at 1:52

**Carried**

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Luc Lalonde, Clerk-Treasurer

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Robert Kirby, Mayor